

BUSINESS MANAGEMENT: BUSINESS INFORMATION TECHNOLOGY, C.S.C.

Location(s): AL, AN, LO, MA, NOL, WO

NOVA Code: 221-212-15

Purpose

The curriculum is designed to teach the student the basics of business information technology and the first award for persons who intend to pursue certificate and/or associate degree programs in business-related fields. The courses in this career studies program provide foundations in basic business practices that can be applied to a variety of certificate and degree programs.

One Semester

Course	Title	Credits
1st Semester		
BUS 100 or BUS 204	Introduction to Business or Project Management	3
ITE 152	Introduction to Digital and Information Literacy and Computer Applications	3
SDV 100	College Success Skills	1
Select one of the following:		3
Business Elective		
IT Elective		
Select one of the following English or CST Electives:		3
ENG 111	College Composition I	
Other ENG courses approved by the student's academic advisor		
CST 100	Principles of Public Speaking	
CST 110	Introduction to Human Communication	
CST 126	Interpersonal Communication	
CST 229	Intercultural Communication	
Select one of the following:		3
Social/Behavioral Sciences Elective (https://catalog.nvcc.edu/general-education-electives/#ge_soc_beh_sci_elec)		
BUS 201	Organizational Behavior	
Credits		16
Total Credits		16

Electives should be chosen with the advice of an academic advisor to meet the requirements of the intended transfer institution.

¹ May substitute BUS 226 Computer Business Applications.