

BUSINESS ADMINISTRATION, A.S.

Location(s): AL, AN, LO, MA, NOL, WO
NOVA Code: 2130

Purpose

This curriculum is designed for individuals who plan to transfer to a four-year college or university to complete a baccalaureate degree program in business administration with a major in accounting, business management, decision science and management, information systems, finance, marketing, etc.

Transfer Information

Since four-year colleges can vary in their course and GPA requirements for the business major, please consult a counselor or an academic advisor regarding specific requirements and course selection.

This program is aligned with the Transfer Virginia common curriculum. Students are strongly encouraged to consult their academic advisor and review transfer options using the Transfer Virginia Portal, Where Can This Degree Transfer (<https://www.transfervirginia.org/degrees/F4019C2E69E411EDB960122FC3C6BCDE/#:~:text=Where%20Can%20This%20Degree%20Transfer>).

Recommended Preparation

Satisfactory completion of the following high school units or equivalent: 4 units of English; 2 units of mathematics (algebra and geometry); 1 unit of laboratory science; and 1 unit of social studies.

Two Years

Course	Title	Credits
1st Semester		
BUS 100	Introduction to Business	3
ENG 111	College Composition I	3
HIS Elective (https://catalog.nvcc.edu/general-education-electives/#ge_hist_elec)		3
MTH 161	PreCalculus I (or Higher) ¹	3
Select one of the following CST Electives:		3
CST 100	Principles of Public Speaking	
CST 110	Introduction to Human Communication	
SDV 100 or SDV 101	College Success Skills or Orientation to:	1
Credits		16
2nd Semester		
ENG 112	College Composition II	3
Humanities/Fine Arts Elective (https://catalog.nvcc.edu/general-education-electives/#ge_hum_fa_elect) ³		3
MTH 261	Applied Calculus I (or Higher)	3
Physical or Life Science Elective w/Lab (https://catalog.nvcc.edu/general-education-electives/#ge_phy_life_sci_elec)		4
Select one of the following: ²		3
ITE 140	Spreadsheet Software	
BUS 240	Introduction to Business Law	
Credits		16
3rd Semester		
ACC 211	Principles of Accounting I	3
BUS 224	Business Statistics	3
ECO 201	Principles of Macroeconomics	3

Humanities/Fine Arts Elective (https://catalog.nvcc.edu/general-education-electives/#ge_hum_fa_elect) ³	3	
Select one of the following:	3-4	
Physical or Life Science Elective w/Lab (https://catalog.nvcc.edu/general-education-electives/#ge_phy_life_sci_elec)		
BUS Elective (p. 1)		
Credits	15-16	
4th Semester		
ACC 212	Principles of Accounting II	3
BUS Elective (p. 1) ⁴		3
ECO 202	Principles of Microeconomics	3
Select one of the following:		3
BUS 270	Interpersonal Dynamics	
BUS Elective (p. 1)		
Select one of the following:		3
BUS 280	Introduction to International Business	
BUS Elective (p. 1)		
Credits	15	
Total Credits	62-63	

Electives should be chosen with the advice of an academic advisor to meet the requirements of the intended transfer institution.

- ¹ Students who are placed out of MTH 161 PreCalculus I may choose a higher-level math class or a BUS Elective (p. 1). For students transferring to Virginia Tech, MTH 261 Applied Calculus I and MTH 262 Applied Calculus II are both required.
- ² Students considering transfer should consult with an academic advisor for proper selection of ITE 140 Spreadsheet Software or BUS 240 Introduction to Business Law. Consult transfer guides via Resource Center Transfer Virginia (<https://www.transfervirginia.org/resources/>) for additional information.
- ³ Students must choose courses from two of the following three areas: Fine Arts, Humanities, and Literature. Credit will not be awarded for taking two courses from the same area.
- ⁴ This course is not needed if selections for all other requirements total 60 credits or more.

Business Electives

Code	Title	Credits
BUS 200	Principles of Management	3
BUS 227	Business Analytics	3
BUS 240	Introduction to Business Law	3
ITE 140	Spreadsheet Software	3
MTH 262	Applied Calculus II	3
MKT 201	Introduction to Marketing	3